

September 22, 2011 **Regular Meeting**

Regular Meeting of Garfield Town Board
Thursday, September 22, 2011 – 5:30 p.m.
Garfield Town Hall

The regular meeting of the town board of the Town of Garfield was called to order by Chairman Steve Dickinsen, at 5:40 p.m. on Thursday, September 22, 2011. Full board present. Meeting notice verified.

Ardy Robertson read the minutes of the August 16, 2011 regular meeting. Motion by Steve Dickinsen, seconded by Lamoine Hanson, to approve minutes as read. Motion carried.

Treasurer's report of income and expenses for August, 2011 was read by Lori Prudlick. Motion to approve treasurer's report made by Dickinsen, seconded by Hanson. Motion carried.

Reconciliation Report: Motion to approve reconciliation report made by Hanson, seconded by Dickinsen. Motion carried.

Bills were presented for payment. Motion by Hanson, seconded by Rindahl, to approve payment of bills, with the exception of the Nortrax bill until we get clarification from them on the cost of parts separated from the cost of labor and mileage. Motion carried.

Roads: Discussion on plans for upcoming road projects. Steve Walker was present to discuss future projects, along with the PASER program coming up, and WISLR program. He also discussed mapping the current roads and culverts, along with the sign reflectivity program being mandated by the state. He is proposing to do an inspection report on all of the aspects needed at the same time, including bridge inspections, PASER ratings, sign reflectivity needs, and culvert locations and conditions. He presented a written proposal which includes what he will do, and what will be expected from the township. He plans to include electronic mapping which can then be kept updated. His cost will be \$3,200 for this service. Motion by Hanson, seconded by Dickinsen, to proceed with this program. Motion carried.

Motion to approve the cost of \$2,244 minus the cost of sawing for culvert patching through Perfection Paving Company made by Hanson, seconded by Dickinsen. Motion carried.

We are using a gravel reclaimer which belongs to Town of Bridge Creek and

Town of Fairchild. We put parts into it at a cost of \$1,127.33. Discussion on the fact that it is working well.

Motion to order a replacement address sign for Richard Kittelstad made by Hanson, seconded by Rindahl. Motion carried.

Grants – Dickinsen mentioned he would like to apply for two 50% funding grants written, a TRIP grant for Old 17 Road and the other – a TRIP-D grant for Kay Road. He has discussed this with Cedar Corp. for grant writing. They would charge us up to \$500 total to write these two grants. Motion by Hanson, seconded by Rindahl, to approve this expenditure. Motion carried.

Hanson made a motion to sign the voting machine maintenance agreement between the township and Jackson County. Motion seconded by Rindahl and carried.

Employee Grievance Procedure must be in place by October 1st. We made one up, and it was read at the meeting. Motion to approve the Resolution to adopt the grievance procedure made by Hanson, seconded by Rindahl. Motion carried.

Budget process will begin in October. We will work on this at the next meeting.

Snow plow contracts will also be discussed at the October meeting.

We will also have a report from Cedar Corporation at the October meeting.

Next meeting – will be held on Wednesday, October 12th, at 5:30 p.m.

Motion to adjourn made by Hanson, seconded by Rindahl. Motion carried.

Ardy Robertson, Clerk

